



Request for Quotation (RFQ)

1. REQUIREMENTS

The Jordan River Foundation (JRF) is seeking quotations from specialized ICT suppliers to provide quotations for the equipment below, knowing that JRF is looking to standardize its IT equipment and accordingly to contract a supplier(s) for one year.

تسعى مؤسسة نهر الأردن للحصول على عروض أسعار من موردي تكنولوجيا المعلومات والاتصالات المتخصصين للمعدات أدناه ، مع العلم أن مؤسسة نهر الأردن تنطلع إلى توحيد معدات تكنولوجيا المعلومات الخاصة بها وبالتالي التعاقد مع مورد (موردين) لمدة عام واحد.

- **Laptops:**

Employee Level	Specifications	Microsoft License
Junior – Senior	Dell Business model i5 Processor 9 th Series or Above SSD 480 GB NVME 8GB RAM 15” Screen	Microsoft Windows & Office for NGOs
Manager-Senior Manager	Dell Business model I7 Processor 9 th Series or Above SSD 480 GB NVME 16 GB RAM 14” to15” Screen	Microsoft Windows & Office for NGOs
Director	Dell Business model I7 Processor 9 th Series or Above SSD 480 GB NVME 16 GB RAM 13” to14” Screen	Microsoft Windows & Office for NGOs



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- **Desktops:**

Employee Level	Specifications	Comments
Case Manager	Dell Optiplex (i5 Processor 9 th Series and Above, 8 GB RAM, 500GB HDD)	Microsoft Windows & Office for NGOs

- **Screens:**

Employee Level	Specifications	Comments
Junior – Senior level	Samsung 24” Screen	full HD resolutions (1920 x 1080) and has many features such as Eye Saver Mode.
Manager - Director	Curved Samsung 24” Screen	

- **IP Phones:**

Employee Level	Specifications	Comments
Junior-Senior	Avaya 1608	PBX phone system used in JRF is from Avaya.
Manager-Senior Manager	Avaya 1616	
Director	Avaya 9608	



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Vendors must include the following in their quotations:

- To propose a yearly maintenance contract for the equipment needed.
- To quote the replacement parts for desktops and laptops; Screen replacement, Batteries, chargers, etc. and mechanism of replacement.
- A copy of their legal registration.
- **Prices excluding sales tax.**
- Company profile and list of references.

على الموردين المختصين و المهتمين تقديم الوثائق التالية بالاضافة الى عروض الاسعار:

- اقتراح عقد صيانة سنوي للمعدات المطلوبة.
- تقديم عرض أسعار قطع غيار أجهزة الكمبيوتر المكتبية والمحمولة: استبدال الشاشة والبطاريات وأجهزة الشحن وغيرها وآلية الاستبدال.
- نسخة عن سجل تجاري + رخصة مهنة سارية المفعول
- الاسعار ان تكون غير شاملة للضريبة العامة على المبيعات
- نبذة عن الشركة المتقدمة بالاضافة الى اسماء عملاء الشركة التي يتم التعامل معهم في تقديم نفس الخدمات المطلوبة

2. BACKGROUND

The Jordan River Foundation (JRF) is a Jordanian non-profit, non-governmental organization established in 1995 and Chaired by Her Majesty Queen Rania Al Abdullah. JRF works in communities adopting a multi-stakeholder approach that encourages community ownership and proactive involvement of all stakeholders; be it community members, Community Based Organizations (CBOs), local government, youth and women, striving to explore solutions to create sustainable and resilient communities.

JRF celebrates its 25th anniversary this year, marking over two decades of social, economic and cultural interventions that have enhanced the lives of hundreds of thousands throughout the Kingdom. JRF has two main programs - Community Empowerment (CEP) and Child Safety (CSP) programs; in addition to an established Training & Consultancy Division that transfers all the tested models and best practices from both programs and the Handicrafts Design Project, JRF's leading women empowerment project. JRF operates



مؤسسة نهر الأردن
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across Jordan (North, Middle, and South), through 8 JRF centers, offices, and showrooms. JRF employs 309 qualified staff with the expertise to successfully manage its operations. JRF is governed by a Board of Trustees that is chaired by Her Majesty Queen Rania Al Abdullah.

Our Vision

A Jordan where solutions are home-grown, where the opportunity to prosper is for all, and where the well-being of our children shapes our future.

Our Mission

To engage Jordanians to realize their full economic potential and overcome social challenges especially child abuse.

Our Approach

Since inception, the Foundation has initiated numerous socio-economic projects for women, children and people who are in need of help which aim to provide employment opportunities that in turn enhance their livelihoods. In tandem, these projects also work towards to enhancing the targeted population knowledge and skills in the production of traditional handicrafts, and in entrepreneurial skills. By integrating and serving community development needs, the Foundation is now recognized nationally, regionally and internationally as an agent for positive change.

3. RESPONSES

- The deadline for receiving questions is **06 October 2020 @ 12pm**
- **Questions to be sent to procurement@jrf.org.jo.**
- **Deadline for receiving quotes in a SEALED ENVELOPE is on 11 October 2020 @ 12pm to The Foundation's Main Office, 7th Circle, Masoud Bin Saad St.**
- Quotations received after the deadline may be discarded.
- Quotations shall be signed and stamped.
- Offeror full address shall be provided.
- Suppliers will have to guarantee the same quality of material throughout the period of the Agreement.
- JRF has the right to cancel, amend or to issue multiple awards for its best interest without prior notice and without any liability.
- Jordan River Foundation accepts no liability to pay for any proposal or other preparatory work undertaken in connection with this RFP.
- Evaluation will be based on lowest price technically acceptable criteria.



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- يجب ارسال اي اسئلة او استفسارات تتعلق بالعبء في موعد اقصاه يوم الثلاثاء الموافق 2020/10/06 قبل الساعة 12 ظهرا.
- يجب ارسال الاسئلة عبر الايميل الى procurement@jrf.org.jo.
- اخر يوم استلام العروض في الظرف المختوم هو يوم الاحد الموافق 2020/10/11 قبل الساعة 12 ظهرا.
- على العروض ان تكون مختومة و تحتوي على كافة معلومات المتقدم
- يلتزم المتقدم بتزويد المواد بنفس الجودة على كامل مدة التعاقد
- يحق لمؤسسة نهر الاردن الغاء او تجزئة او تعديل العبء حسب ما تراه مناسب و دون سابق انذار
- لا تتحمل مؤسسة نهر الأردن أي التزام بالدفع مقابل أي عرض سعر أو أي أعمال تحضيرية أخرى يتم إجراؤها فيما يتعلق بطلب تقديم العروض.
- سوف يكون تقييم العروض بناء على اقل سعر مطابق للمعايير و المواصفات المطلوبه

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